

Codi Smith

Philadelphia, PA | 513.255.1557 | codi.a.smith.09@gmail.com

We cannot solve our problems with the same thinking we used when we created them. – Unknown

Education

Doctor of Philosophy, Social Welfare

University of Pennsylvania, School of Social Policy & Practice (Philadelphia, PA) Expected 2025

Master of Public Service and Administration, Nonprofit Management

Texas A&M University, The Bush School of Government and Public Service (College Station, TX) May 2018

Bachelor of Arts, Organizational Communications & East Asian Languages and Cultures

Miami University, College of Arts and Sciences (Oxford, OH) August 2013

Work Experience

Managing Editor | SAGE Publications: Nonprofit and Voluntary Sector Quarterly

July 2021-Present

- Support the manuscript editorial process.
- Serve as lead correspondent between editors, authors and reviewers.

Individual Giving Manager | Rebuilding Together Inc.

January 2021-July 2021

- Implement multi-tiered stewardship strategy to retain and acquire donors.
- Serve as lead-decision maker in activities such as software purchase and consultation that support individual giving revenue.

Development Associate | Rebuilding Together Inc.

March 2020-December 2020

- Supported corporate partnerships through data collection, creation of solicitation documents, and cultivation meetings.
- Researched and strategized best practices for inaugural planned giving program launch.

Associate Director of Stewardship | LSU Foundation

January 2019-March 2020

- Served as project lead for annual endowment report for approximately 1,850 accounts.
- Strategized and monitored gift acknowledgement program for all gifts made to the LSU Foundation.

Graduate Assistant | Texas A&M University – Offices of the Dean of Student Life

August 2017-May 2018

- Planned and coordinated on-campus events that served underrepresented LGBTQ students and community members.
- Supervised and delegated office and marketing tasks to four undergraduate student workers.

Exam Reader | Texas A&M University – Disability Services

September 2016-May 2017

- Administered exams to students and assisted test taker with transcribing or reading.

AmeriCorps CapacityCorps | Rebuilding Together Central Ohio

August 2015-August 2016

- Managed part of a \$300,000 budget for a neighborhood revitalization event with approximately 550 volunteers.
- Revamped organization's social media presence by implementing Hootsuite and a content schedule.
- Served as liaison for homeowners and volunteers during volunteer projects.
- Compiled a user manual for an online inventory system that managed over 5,000 items.

AmeriCorps VISTA | Reynoldsburg City Schools

August 2014-August 2015

- Developed relationships with local businesses to support the school district through monetary and in-kind donations.
- Implemented parent involvement initiatives through monthly educational programs and parent-student book club.
- Managed after-school reading and summer food programs.

Professional Development

Director of Development | Minority Freedom Community Fund

August 2020-December 2020

- Establish a fundraising program for newly formed, all-volunteer nonprofit organization.
- Educate fundraising staff and board of directors about fundraising strategies and trends.

Grant Review Volunteer | Capital Area United Way

October 2019-March 2020

- Implemented results-based accountability frameworks for grant application evaluation.
- Provided written feedback to grant applicants.

Donor Engagement Intern | CASE Advancement Internship at Texas A&M Foundation

May 2018-August 2018

- Assisted in the strategic planning and CRM organization of the Texas A&M Foundation's inaugural endowment report.
- Wrote a research-based proposal to improve the corporate stewardship plan.
- Submitted an individual research project discussing the changing dynamics of endowed giving.

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Grant Program Intern | Mercy Project

January 2017-July 2017

- Developed grant program for College Station, TX nonprofit serving enslaved children in Ghana.
- Gathered an array of grant solicitation and proposal writing resources for organization use.

Board of Directors - Bush School Fellow | Habitat for Humanity Bryan/College Station

October 2016-July 2017

- Learned about state and local housing issues for low-income residents.
- Observed board governance and procedures.

Grant Writing Training | United Way of Central Ohio

October 2015

- Gained an understanding of grant proposal procedures and expectations.
- Accessed multiple online and local resources to find grant opportunities and organization information.

Honors & Awards

Pi Alpha Alpha Honor Society | Texas A&M University

July 2018

Global Experience

Intensive Mandarin Studies | Tianjin Foreign Studies University

Summer 2013

East Asian Studies | University of Seoul

Summer 2012

General Business Studies | Hong Kong University of Science and Technology

Fall 2010